

**Castle Mead Medical Centre**

**CASAG PPG Notes 10.03.2025**

**6pm to 7.15pm**

**Hinckley Site**

**Meeting Minutes**

**Venue:** Stoke Golding

**Confirmed Attendees:** Nick Cameron PM, Dr Julia Patterson, Karen Lucas, Leslie Gent, Steve Budd, Glenda Bloxham, and Brenda Sharpe Susie Goodlad

**New Members:**

**Apologies:** Jennifer Haines, Helen Staniforth, Julie Chambers,

**Key:**

CASAG = Castle Mead and Stoke Golding Action Group

PPG = Patient Participation Group

ICB = Integrated Care Board

DNA = Did Not Attend

**Current Group Actions and Directives:**

We want the group to drive the narrative and discussions in the meetings and really help the practice understand what was needed from a patient perspective. These are the types of things we want the PPG to be helping us with:

- Site walk rounds and audits where areas for development are identified and brought to our attention.
- Notice boards up to date.
- Speak to patients in the waiting area and get an understanding of their issues.

**1. Welcome and Introduction from Chair – KL**

- KL Wished everyone a warm welcome.
- NC confirmed that JM no longer want to be a member due to other commitments even her Stoke Golding and the Stoker links.

**2. 2025 Project 1 - New Member Recruitment**

- All agreed this was the one area where we feel we did not make any progress last year and that the reason we lost members was because we had a number of earlier meetings in the year in which we repeated content.
- KL had been in contact with one potential new male member however he was currently working away so KL would speak to him again in April.
- NC confirmed he had sent texts out to all new patients and the member KL had spoken to had come from that. NC to send out one more text and then he will delete those options.
- Staff will suggest joining the PPG to patients who are keen to be involved in the meeting.
- NC suggested that the next FB post should ask for any likes to be contacted and to receive more information about joining the PPG.

**3. 2025 Review of Current PPG Statement and Meeting terms.**

- All reviewed the PPG Statement and Meeting terms. All agreed that aside from some grammatical errors both were still relevant and appropriate.
- JEP drew specific attention to cases in the past where members have joined only to use the group as an opportunity to raise complaints and or speak to GPs or Clinical Staff about ongoing health care needs. This is not what should drive membership and all members agreed this is inappropriate. As such NC has amended item 5 of the proposed rules to add the phrase 'or to discuss / expedite current health concerns with the attending GP'.

- It was also agreed that the confidentiality disclaimer should be added to this sheet. NC has added this and has also added a part where members can update their current details at the same time.

#### 4. **Project 2 – Promotion of Annual Event and Planning an Open Afternoon bigger than our September 24 One**

- All agreed that we really want to look at some great projects to work on throughout the year.
- SB was really keen to do something bigger than the event last year and wondered what the appetite would be in the locality. NC said he could bring this up in the next PCN meeting to discuss with PMs however he would also discuss with the Fed Care Coordinators and Social Prescribers as they were very impressed with our event in September and this would mean it would be bigger. All were happy with this and NC will contact PCN and Locality about this.

#### **The group then reviewed the social media planner**

- **SB was keen to concentrate on Men's Health Week - June 9<sup>th</sup> to 15<sup>th</sup>** – The group were very happy to promote this would also give us chance to recruit more male members to the group.
- Monday June 9<sup>th</sup> best date
- Discuss at a meeting so we can ask RED / IA / AB / DW for their input and block them from any meeting on that date for their input.
- NC would speak to HCAs about doing a Health Check clinic on that day and get invites sent out to those.
- NC has a lot of Mens Health Magazines the practice can have.

#### 5. **Discussion about Winter / Spring 25 Draft Newsletter:**

- Newsletter was discussed last month and said he would pull together a new one for the Spring and share with the group ready for the next meeting.
- All agreed the newsletter was great and NC would make all suggested changes and then print for distribution.
- New Member SG said she would be happy to help in the future and NC will forward template.

#### 6. **Covid Vaccinations - Spring Booster campaign**

- Care Homes and Housebound in April
- Severely Immuno Compromised patients will also be eligible however the practice will need to review lists for this as reports always include patients who aren't eligible as per the NHSE Green Book.
- May 10<sup>th</sup> Hinckley Clinic
- May 12<sup>th</sup> Stoke Clinic
- We would like volunteers for both days to help manage patients and promote the PPG – KL and GS both said they would help and others said they would confirm.

#### 7. **Update on new diagnostics building in the Hinckley Hospital.**

- We were informed in a recent meeting that they have a date of May for the service to start working from the new building. Most service will be available but some are still awaiting staff recruitment. All services will be via referral and there will be no walk ins. Car Parking is CMMCs only concern and this has been very much highlighted to the ICB.

#### 8. **Future Practice Developments**

- NC confirmed to the group the Practice plans for both sites based on increasing access and the quality of services available to our patient. He confirmed that there was funding available in Leicestershire that could be accessed if the onus was on developing more clinical space and improving the patient experience. All agreed that due to the tired sites and it would be great to develop so the buildings so they matched the outstanding service run from it. NC said we would update the group if there was any more info on Expressions of Interest sent out.

**Next meeting date agreed Monday April 14<sup>th</sup> 2025 at our Hinkley Site**