

Castle Mead Medical Centre

CASAG PPG Minutes 14.04.2025

6pm to 7.15pm

Hinckley Site

Confirmed Attendees: Nick Cameron PM, Dr Julia Patterson, Karen Lucas, Leslie Gent, Helen Staniforth, Glenda Bloxham, and Brenda Sharpe Susie Goodlad

New Members: None

Apologies: Jennifer Haines, Julie Chambers, Steve Budd,

Key:

CASAG = Castle Mead and Stoke Golding Action Group

PPG = Patient Participation Group

ICB = Integrated Care Board

DNA = Did Not Attend

Current Group Actions and Directives:

We want the group to drive the narrative and discussions in the meetings and really help the practice understand what was needed from a patient perspective. These are the types of things we want the PPG to be helping us with:

- Site walk rounds and audits where areas for development are identified and brought to our attention.
- Notice boards up to date.
- Speak to patients in the waiting area and get an understanding of their issues.

1. Welcome and Introduction from Chair – KL

- KL Wished everyone a warm welcome.
- NDA Forms given out to members – all members new and old should sign the new one as it has the amended terms for the meeting on them as agreed in the March meeting.

2. 2025 Project 1 - New Member Recruitment -

- All agreed this was the one area where we feel we really need to develop this year.
- KL Confirmed she has interest from 2 potential new members.
- CMMC Staff will continue to suggest new members joining the PPG to patients who are keen to be involved in the meeting.

3. Project 2 – Promotion of Men’s Health Event and Planning an Open Afternoon bigger than our event in September 24.

- Plan for Men’s Health Week - June 9th to 15th
- Discuss at a meeting – JEP confirmed she had asked RED / IA / AB / DW for their input and block them from any meeting on that date for their input on the topic of 'mens health' awareness and highlighted that it was chosen by CASAG as a good focus to fit in with mens' health awareness week.
- It was felt that due to recent high profile male cases it would fit with us trying to reach out, and also engage men to consider the patient group if they turn up!
- The initial plans were to hold a lunchtime session on Monday June 9th and has asked if all 3 males would perhaps do a talk on men’s health topics - eg PSA testing, BPH and meds, Diabetes, CVD, Healthy Lifestyles.
- The campaign would run all week with discussions around videos being made and sent out were discussed – this would be a good idea.
- The main part on the Monday would NOT be planned to be happening in the waiting room whilst appointment are on and would be for 1.5 hours when the meeting is on.

- We would hope that we can iron out thoughts on if it should be:
 - i. to enable Q&A
 - ii. or an 'invitation only' event
 - iii. or do we screen pts to invite them
 - iv. or just well-advertised for drop in and talk to start at XX time.
- NC said he could bring this up with Fed Care Coordinators and Social Prescribers as they were very impressed with our event in September and this would mean it would be bigger.
- The group were very happy to Promote this would also give us chance to recruit more male members to the group.
- KL to continue discussion around plans for Mens Health Week with members outside of this meeting.
- NC has a lot of Mens Health Magazines the practice can have.

4. Open Discussion

- During the open discussion the notice boards came up as being untidy again. NC said that this had been discussed previously and that KL hasn't had chance to go round. We also wanted to ensure that we had new posters before we started to cull the older ones.
- All agreed that there was a need for some new signs doing for the noticeboards.
- Headings for boards were:
 - Hot off the press...
 - Patient Participation Group
 - CASAG - Castle Mead and Stoke Golding Action Group
 - Mens' Health
 - Womens' Health
 - Childrens' Health
 - Research
 - Health Promotion
 - You said... We did!
- We need them to be as large as we can running horizontally - yellow background and bold black writing to continue with our Dementia friendly theme.
- CASAG to come into the surgery on April 28th and do the cull and tidy notice boards.
- CASAG will happily laminate headers and put them up on 28.4.25 but none of them have access to a printer.
- **We could put dots on the posters to denote if one can be removed or needs to stay.**
- KL to lead on and manage plans for notice board tidy with members outside of this meeting. Also plan for SG notice board tidy.

5. Covid Vaccinations - Spring Booster campaign

- Care Homes and Housebound in April now complete
- Severely Immuno Compromised patients will also be eligible however the practice will need to review lists for this as reports always include patients who aren't eligible as per the NHSE Green Book.
- May 10th Hinckley Clinic – Volunteers – KL, BS and GS all said they would help and others said they would confirm.
- May 12th Stoke Clinic – SG / KL

6. Castle Mead Appointment Data



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7. Next Meetings

- Boards April 28th
- Meeting May 19th at Hinckley