

Castle Mead Medical Centre

CASAG PPG Minutes 19.05.2025

6pm to 7.15pm

Hinckley Site

Confirmed Attendees: Nick Cameron PM, Dr Julia Patterson, Karen Lucas, Leslie Gent, Glenda Bloxham, Brenda Sharpe, Jennifer Haines and Julie Chambers

New Members: Tony (surname not recorded)

Apologies: Helen Staniforth, Steve Budd, Susie Goodlad

Key:

CASAG = Castle Mead and Stoke Golding Action Group

PPG = Patient Participation Group

ICB = Integrated Care Board

DNA = Did Not Attend

Current Group Actions and Directives:

We want the group to drive the narrative and discussions in the meetings and really help the practice understand what was needed from a patient perspective. These are the types of things we want the PPG to be helping us with:

- Site walk rounds and audits where areas for development are identified and brought to our attention.
- Notice boards up to date.
- Speak to patients in the waiting area and get an understanding of their issues.

1. Welcome and Introduction from Chair – KL

- KL Wished everyone a warm welcome.
- NDA Forms were returned from members - reminded all members new and old should sign the new one as it has the amended terms for the meeting on them as agreed in the March meeting.
- Tony was introduced as a potential new member who was sitting in on his first meeting.

2. Covid Vaccinations - Spring Booster campaign

- NC and DrP would like to thank the members of the PPG who came in and helped manage the covid vaccination clinics on Saturday May 10th at Hinckley and Monday May 12th Stoke Golding. The events were both successful albeit a very poor turn out in terms of patient who wanted a vaccine this time.

3. 2025 Project 1 - New Member Recruitment -

- All agreed this was the one area where we feel we really need to develop this year.
- KL Confirmed she had interest from 2 potential new members however has now done a U-Turn and decided committing wasn't for her.
- CMMC Staff will continue to suggest new members joining the PPG to patients who are keen to be involved in the meeting.

4. Project 2 – Promotion of Men's Health Event and Planning an Open Afternoon bigger than our event in September 24.

- Plan for Men's Health Week - June 9th to 15th. The main event has been changed to Monday 16th to coincide with GP availability at castle mead.
- Discuss at a meeting – JEP confirmed she had asked Dr RED / AB for their input and block them from any meeting on that date for their input on the topic of 'mens health' awareness and highlighted that it was chosen by CASAG as a good focus to fit in with mens' health awareness week. DW would also be asked for input on the day.
- The main focus would on presenting about Prostrate Cancer, and that we would not invite other services to this event so we can concentrate on delivery and not dilute what we are trying to achieve.

- Plans are to hold a the main part on Monday
- June 16th doors opening at 1.00pm and the presentation starting promptly at 13.15pm. The talk should last no more than 30 mins and appointments would NOT be planned to be happening whilst the presentation is happening. Afterwards there will be a confidential chat session where patient can have a brief chat a with a member of the clinical team afterwards if they want to.
- It was decided that we should do a large invite to male patients between the age of 40 and 75. As well as this we would also use the Men's Health Week before to really promote the event.
- NC will work with AB to amend poster he created and send out to PPG for proofing when done.
- The main reception area would be set up in a reverse arrow formation of chairs and attendees would be guided to the event by PPG members. The screen would be set up at the top end of the reception area so attendees have their back to the main entrance and are not distracted.
- Male member of the PPG will be around to advise male attendees and Female PPG members will help Marshall other patient who come into the surgery and help them access our temporary reception at the side corridor.
- Discussions around how we can ensure the campaign will still run all of the main men's health week with discussions around videos being made and other things to be decided.
- NC would contact the Fed Care Coordinators and Social Prescribers and explain our plan and see how they can help out during the main week as they were very impressed with our event in September, and this would mean it would be bigger.
- NC has a lot of Men's Health Magazines the practice can have and use for the week.

5. Open Discussion re notice boards -

- NC and DrP would like to thank the members of the PPG who came in and tidied up our notice boards. Its now important that we get new posters up to replace the old ones.
- All agreed that there was a need for some new signs doing for the noticeboards.
- Headings for boards are:
 - Hot off the press...
 - Patient Participation Group
 - CASAG - Castle Mead and Stoke Golding Action Group
 - Mens' Health
 - Womens' Health
 - Childrens' Health
 - Research
 - Health Promotion
 - You said... We did!

6. Next Meetings

- Meeting June 23rd at Hinckley